

POLICY OF COLLECTED PERSONAL INFORMATION

The text hereinafter shall inform you about the collection of information on our web site, for what purpose it is collected, how it is treated and managed.

Any personal information collected by i.TEC-S+V SARL, with regard to the collection of your consent, will be treated in conformity to the applicable [Law of Informatics and Liberty](#) and the [General Regulations on the Protection of Personal Data](#).

COLLECTED INFORMATION

Information collected: Last Name, First Name, Company name, function, business address email, and professional phone number. Our web site is not intended to apply cookies.

TREATMENT OF THE INFORMATION

The treatment of any information is related to a unique and precise purpose, for different purposes, your consent will be collected separately.

The utilisation of the collected information could consider (i) Business appointments; (ii) Exchange of data for envisaged projects; (iii) Release of offers, in case of request; (iv) Development of business opportunities.

There may be a need that collected information is exchanged with our contractual partners in case of their involvement in the realisation of project studies, production and delivery of products or services. The exchange of such information is contractually covered.

Any disclosure of information to sub-contractor is covered contractually through the NDA (Non-Disclosure Agreement)

CONSERVATION PERIOD OF YOUR INFORMATION

All collected information is related to business and as such it is used periodically in line to the business development. Thus, the information is stored in our archives and controlled access is granted to your direct contact interface and the Managing Director of i.TEC-S+V SARL.

Should business relation finally finish, it will be our aim to delete all concerned registered information after a 5 years period starting from the business finishing date.

USE OF YOUR RIGHTS

At any time, you can express your rights to have any of the collected information modified, transferred to third parties or deleted.

As no access is possible to our external archive, system not connected to internet, you can express your rights to have your collected information disclosed.

The expression of above rights will have to be addressed in writing and signed using applicable methods (letter, email, fax, etc.).

Any expression of rights will require including (i) the subject of the request, (ii) request details, (iii) a copy of your valid ID

Please use the following contact details as appropriate - email: info@itec-sv.com;

In case help or postal address, please contact us. We will be pleased to provide appropriate support.